

June 14th, 2024

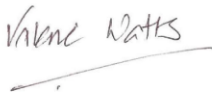
**NOTICE OF MEETING**

You are requested to attend a meeting of the

Mid and East Antrim Neighbourhoods and Communities Committee

to be held on **Tuesday, 18th June 2024 at 6:30 pm** in **Council Chamber, The Braid, 1-29 Bridge Street, Ballymena.**

Yours sincerely



Valerie Watts  
Interim Chief Executive, Mid and East Antrim Borough Council

# Agenda

## 1 NOTICE OF MEETING

## 2 APOLOGIES

## 3 DECLARATION OF INTEREST

## 4 ITEMS FOR CONSIDERATION / DECISION

### 4.1 Terms of Reference – Amended Report circulated (14.06.24)

📄 *Terms of Reference - Neighbourhood & Community Committee.pdf*

Page 1

### 4.2 Letter from DfI re proposed Speed Limit reduction from 40mph to 30mph on a stretch of C0072 Old Glenarm Road, Larne - Circulated

📄 *MEABC 30mph C72 Old Glenarm Road Larne.pdf*

Page 5

📄 *30 mph Old Glenarm Road.pdf*

Page 7

### 4.3 Letter from DfI re proposed Speed Limit reduction from 60mph to 40mph on a stretch of U2072 Ballykennedy Road, Ahoghill, Ballymena - Circulated

📄 *MEABC 60 to 40mph Ballykennedy Road Ahoghill, Ballymena.pdf*

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📄 *Ballykennedy Road Ballymena,Ahoghill.pdf*

Page 9

### 4.4 Registration of Skin Piercing Business – Report circulated

📄 *Registration of Skin Piercing Business.pdf*

Page 10

### 4.5 Grant of Pavement Café Licence – Report circulated

📄 *Pavement Cafe Licence Approval.pdf*

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## 5 ITEMS FOR RECOMMENDATION TO COUNCIL

None

## 6 TABLED QUESTIONS

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**Closed Committee - In accordance with Council policy, representatives of the Press will not be in attendance for this section of the Meeting.**

## **7 ITEMS FOR CONSIDERATION / DECISION – CLOSED COMMITTEE**

### **7.1 Play Park Investment Framework Update – Report circulated**

- 📄 *Play Park Investment Framework Update.pdf* *Not included***
  
- 📄 *Appendix 1 - Fixed Play Park Investment Framework 2023.pdf* *Not included***
  
- 📄 *Appendix 2 - Review of Investment to Date.pdf* *Not included***

### **7.2 Business Case – Forest Site Recreation Development – Report circulated**

- 📄 *Business Case - Forest Site Recreation Development.pdf* *Not included***
  
- 📄 *Appendix 1 - Business Case - Forest Site Recreation Development 2024 25 FINAL.pdf* *Not included***

### **7.3 Physical Activity Referrals Delivery Update – Report circulated**

- 📄 *Physical Activity Referrals Delivery Update.pdf* *Not included***

## **8 ITEMS FOR RECOMMENDATION TO COUNCIL – CLOSED COMMITTEE**

None.

**Council/Committee:** Neighbourhoods & Community  
**Date:** 18 June 2024

**Report Title:** Terms of Reference  
**Publication Status:** Open

**Author:** Philip Thompson, Director of Community &  
Jonathan McGrandle, Acting Director of Development

## 1. Purpose

- 1.1 This report is to outline the areas of business that will fall within the remit of this Committee. It is important that Members have clear responsibility to connect strategy and delivery of services within the committee remit, and their contribution to delivery of the priority outcomes within the Corporate Plan. It is therefore proposed that the service planning, allocation of resources, performance, and service opportunities relating to the areas outlined in Key Functions will be all reported to the Neighbourhoods and Communities Committee.
- 1.2 This is in line with the decisions taken at Council on 03 April 2023 with regards to good governance changes and the Scheme of Delegation. The focus of this is to ensure that Council and Committees, through all Members, can drive the strategic direction and resource allocation against priorities but enabling officers to deliver services on a day-to-day basis in a streamlined and seamless way.

## 2. Background

- 2.1 The following are the service functions that fall within the remit of the Neighbourhood and Communities Committee:

### Key Functions

- Environmental Health
- Leisure Centres and Sports Development
- Community Planning
- Good Relations
- PCSP's
- Community Centres
- Community Development
- Destination Parks and Parks Development
- Tourism
- Culture, Arts and Heritage

**Key Services Areas**

- Registration
- Licensing
- Water Quality
- Animal Welfare and Dog Control
- Environmental Health (Food Safety, Health & Safety At Work, Consumer Protection, Environmental Protection, Public Health and Housing)
- Leisure Centre / Community Centre Operations including pricing
- Community Planning
- Neighbourhood Renewal, Areas @ Risk
- Cultural Celebrations Management
- Play Parks
- Outdoor Recreation
- Public Rights of Ways
- Biodiversity
- Park development
- Sustainable Food
- Woodland improvement
- Volunteering/In-bloom
- Weekly markets
- Bathing water operator
- Visitor Attractions
- Tourism Marketing
- Tourism Business Engagement and Training
- Tourism Product Development
- Visitor Information Centre provision (VICs)
- Museum Services
- Culture, Arts and Heritage provision
- Tourism Strategic Regeneration

**3. Key Issues for Consideration**

3.1 The role of the Neighbourhood and Communities Committee is the following:

- To review and monitor policies and procedures to ensure delivery in line with corporate priorities;
- To review performance on the relevant service areas, making recommendations for course correction when performance is not meeting targets;
- To consider opportunities for innovation and best practice to ensure continuous improvement and quality service delivery;
- To consider funding opportunities to assist in the delivery of corporate objectives;

- To approve strategies that are focused on the ambitious outcomes for residents e.g., third sector engagement and involvement, health and well-being, leisure provision, tourism visitor attractions and our approach to arts and culture, community centres and neighbourhood support, strong and integrated partnerships and collaborative working, destination parks, play parks and outdoor recreation, environmental health, Anti-Social Behaviour, animal health and wellbeing, and food safety;
- To direct available resources for the remit of services to achieve effective outcome improvement;
- To review fees and charges of all relevant services;
- To oversee regulatory services (except Planning) with the relevant delegations;
- Afforded delivery of a presentation from the approved list of external bodies and to consider requests from external organisations to present to a future committee meeting;
- To approve consultation responses;
- To approve the annual Tourism Marketing action plan.
- To approve the annual Tourism Product Development action plan.
- To approve the annual Arts and Culture action plan.
- To approve the acceptance of Culture, Arts and Heritage donations into Councils archives and collections;
- To approve the acquisition of Culture, Arts and Heritage assets into Councils archives and collections.

#### **4. General Considerations / Implications**

- 4.1 Committees of Council can carry out decision making on behalf of Council to ensure the business of Council is transacted in a timely and efficient manner.
- 4.2 At present there are some delegations to both the Committee and to officers to make decisions, as set out in the Scheme of Delegation, however the exact detail of such delegation needs to be clarified and regularly refreshed. This may take some time over the coming months to define.
- 4.3 Committees may also make recommendations to Council, which are approved, adopted, and ratified by Council and become a decision of Council.

#### **5. Proposed Way Forward**

- 5.1. Elected Members note the remit of the Committee.



## **6. Recommendation or Decision**

- 6.1. Elected Members are asked to approve the key functions and service areas the Committee will consider, and this will operate as the Terms of Reference for the Committee.



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Your ref:  
Our ref:

04<sup>th</sup> June 2024

Dear Sir/Madam,

**Re: Speed limit reduction proposal from the current 40mph speed limit to 30mph, on a stretch of C0072 Old Glenarm Road, Larne.**

DFI-Roads is proposing to extend the current 30mph speed limit on a stretch of the Old Glenarm Road, Larne.

The stretch in question runs 55 metres from the junction of Blackcave North, U4091 for distance of 1200 metres in a north-westerly direction.

The intention is that this proposal will reduce the legal speed at which traffic can travel past residential entrances, and therefore increase road safety.

Before proceeding with the drafting of the appropriate legislation, I would appreciate receiving any comments your Council may wish to make regarding this proposal.

I have attached a plan detailing the proposals.

Yours Faithfully,

*Aidan McHugh*

**Traffic Management**







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Tuesday 4 June 2024 14:24





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Your ref:

Our ref:

04<sup>th</sup> June 2024

Dear Sir/Madam,

**Re: Speed limit reduction proposal from the current 60mph speed limit to 40mph, on a stretch of U2072 Ballykennedy Road, Ahoghill, Ballymena.**

DFI-Roads is proposing to reduce the current 60mph speed limit to 40mph on a stretch of the Ballykennedy Road, Ahoghill, Ballymena.

The stretch in question runs from the junction of Galgorm Road, Route A42, in a South Easterly direction for distance of 732 metres,

The intention is that this proposal will reduce the legal speed at which traffic can travel past residential entrances along this road, and therefore increase road safety.

Before proceeding with the drafting of the appropriate legislation, I would appreciate receiving any comments your Council may wish to make regarding this proposal.

A location plan is attached for your information.

Yours faithfully

*Aidan Mc Hugh*  
**Traffic Management**



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Tuesday 4 June 2024 12:06





**Council/Committee:** Neighbourhoods & Communities

**Date:** 18 June 2024

**Report Title:** Registration of Skin Piercing Businesses

**Publication Status:** Open

**Author:** Patricia Allen, Head of Public Protection, Health & Wellbeing

**Approver:** Philip Thompson, Acting Director of Community

## 1. Purpose

- 1.1. The purpose of this report for Elected Members to approve the registration of one business under the Council's Skin Piercing Bye Laws.

## 2. Background

### 2.1. Legal Background

Under the Local Government (Miscellaneous Provisions) (NI) Order 1985, the Council is responsible for registering and regulating businesses which carry out skin piercing. This can include ear piercing, cosmetic piercing, semi-permanent skin colouring, tattooing, acupuncture and electrolysis.

### 2.2. Skin Piercing Byelaws

Mid and East Antrim Borough Council, in pursuance of section 90 (c) of the Local Government Act (Northern Ireland) 1972 and Article 14(7) of the 1985 Order, set byelaws for the purposes of securing the cleanliness of premises registered under Article 14 of Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1985. These byelaws set out the requirements regarding fittings in those premises and of registered persons and persons assisting them and the cleansing and so far as appropriate sterilisation of instruments, materials and equipment used in connection with the businesses of skin piercing activities.

## 3. Key Issues for Consideration

- 3.1 An application for registration has been received from the following premise to be registered under the byelaws for a skin piercing practice:

Barbara Esler, BE Aesthetics, 51 Rosses Lane, Ballymena - for semi-permanent skin colouring.

- 3.2 Inspection of the premise found that the fittings and facilities were satisfactory. There were also suitable arrangements for ensuring sterilisation of any instruments, materials and equipment used in skin piercing activities. The requirements of Mid and East Antrim Borough Council Skin Piercing Bye Laws 2015 were found to have been fulfilled.

#### **4. General Considerations / Implications**

- 4.1 The premise will be inspected routinely to ensure compliance with Council Skin Piercing Bye Laws.

#### **5. Recommendation or Decision**

- 5.1 Elected Members are asked to grant approval to register Barbara Esler, BE Aesthetics, 51 Rosses Lane, Ballymena for the business of semi-permanent skin colouring under the Council's Skin Piercing Byelaws.

**Council/Committee:** Neighbourhoods and Communities

**Date:** 18 June 2024

**Report Title:** Pavement Café Licence Approval

**Publication Status:** Open

**Author:** Patricia Allen, Head of Public Protection, Health & Wellbeing

**Approver:** Philip Thompson, Acting Director of Community

## 1. Purpose

- 1.1 The purpose of this report is to seek Elected Members approval for a licence application made by a local business under the Licensing of Pavement Cafés Act (NI) 2014.

## 2. Background

- 2.1 The Licensing of Pavement Cafes Act (NI) 2014 came into effect on 1 October 2016 and requires any business wishing to place tables and chairs on the public footpath to have a pavement café licence from the Council.
- 2.2 In August 2016, Committee discussed the implications of the forthcoming legislation and in order to support local businesses who wanted to take advantage of the new legislation, decided to issue licences for 3 years at zero fee. Committee agreed to review the licencing process at the end of the first three year period. A report on this review was taken to the November 2019 meeting at which time it was agreed to continue at zero fee and that licences would be open ended.
- 2.3 Since October 2016, the Public Protection and Wellbeing Team have developed a good working relationship with colleagues in Planning and Department for Infrastructure who are consulted on all applications.

## 3. Key Issues for Consideration

- 3.1 The following application for a pavement café licence has been received.

### Applicant

Daniel Wragg

### Premises

Dan's Bistro, 65 Main Street, Portglenone

- 3.2 Section 4 of the legislation places an onus on a district council to grant a pavement café licence unless one of the following grounds for refusing an application applies:

- the proposed pavement café area is unsuitable for that purpose
- the use of that area as a pavement café would be likely to result in undue interference or inconvenience to persons or vehicles in the vicinity, or in disorder
- the applicant has made, in connection with an application, a statement they knew to be false, or failed to fix a notice to the premises specified in the application, or has had a pavement café licence revoked for reasons within the applicant's control

3.3 As part of the application process the premises have displayed a public notice for 28 days outlining their plans and no objections have been made. The Council consulted with Transport NI on 18<sup>th</sup> April 2024 regarding the proposals – a response is pending. To wait to bring this matter before Committee would further delay the commencement of the pavement café during the peak summer period.

3.4 A site visit has been undertaken to assess the proposal and it is determined that the application is suitable for approval.

#### **4. General Considerations / Implications**

- 4.1 Financial implications – resourcing of pavement café enforcement covered by existing Licensing Team budget
- 4.2 Human Resources – no implications
- 4.3 Equality Screening – compliant with no issues or concerns
- 4.4 Assets – no impact anticipated
- 4.5 Alignment with Corporate Priorities and Link to Corporate Plan – aligns with Corporate Policies
- 4.6 Rural Proofing and Environmental Impact – no impact anticipated

#### **5. Proposed Way Forward**

5.1 It is therefore proposed that a pavement cafe licence is issued to the applicant, subject to no objection being received from Department for Infrastructure. Under the Council's Scheme of Delegation, Article 4 of the Licensing of Pavement Cafes Act (NI) 201, the Committee is authorised to make this decision.

#### **6. Recommendation or Decision**

6.1 Elected Members are asked to approve the Pavement Café licence for Daniel Wragg of Dan's Bistro, 65 Main Street, Portglenone on condition that no objection is received from Department for Infrastructure.